



Post Date: June 18, 2012
Removal Date: July 20, 2012

CITY OF GAUTIER VACANCY ANNOUNCEMENT

POSITION: Fire Fighter
DEPARTMENT: Fire Department
HOURS: 24 Hour Rotating Shift
SALARY: Uncertified (\$ 22,464.00 annually)
Certified (\$ 26,830.44 - \$44,708.97 annually) Based on experience

DUTIES: This is skilled public safety work involving the protection of life and property through firefighting. Work involves an element of danger and the incumbent must be able to exercise independent discretion in emergencies.

Fire Fighting duties include and are not limited to: training and participation in the operation of department apparatus and the performance of hazardous duties under emergency conditions; combating, extinguishing, and preventing fires; and operating and routine maintenance of equipment, apparatus, and quarters. Work requires strenuous exertion under such handicaps as smoke, fire, heat, and cramped surroundings.

CIVIL SERVICE MINIMUM QUALIFICATIONS: Individual must have a High School Diploma or GED equivalent; be eligible to work in the United States; an elector of the county in which he/she resides; possess and maintain a valid driver's license; and must be insurable by the City's insurance company.

SPECIAL REQUIREMENTS:

- (a) Must be 21 years of age.
- (b) Must complete minimum standards course Firefighters 1001-I-II during one (1) year probationary period. However, probationary period will continue until satisfactory completion of state minimum standards course is complete.

(Job description with minimum requirements attached.)

REQUIRED DOCUMENTS: Applicant MUST provide proof of High School Diploma, GED equivalent, or a valid copy of his/her transcript to verify course work. If applicant is an elector of a county outside of the State of Mississippi; proof of voter registration is required.

LATERAL TRANSFERS: Applicant MUST provide proof of High School Diploma or GED equivalent (college transcript or degree will suffice); and MUST provide proof of certification and training when submitting applications.

INTERNAL APPLICANTS: Please contact Veneice A. Barnett, Personnel Generalist at City Hall.

EXTERNAL APPLICANTS: Apply at Gautier City Hall, 3330 Highway 90, Gautier, MS 39553 or visit us online at www.gautier-ms.gov for instructions on how to apply.

XC: Administration Department (2)
Office of Human Resources
Economic Development Department
Fire Department (3)
Police Department
Public Works Department
Cableone (Channel 13)
www.gautier-ms.gov

The City of Gautier is an Equal Opportunity Employer. Persons are considered for all positions without regard to race, color, sex, age, religion, national origin, veteran or handicapped status. The City of Gautier will attempt to meet any reasonable request for accommodation in the hiring process in accordance with Title II of the ADA.

FIREFIGHTER

Pay Grade: 9 (Schedule 2808)

10 (Schedule 2808)

Civil Service Class Designation: Competitive

NATURE OF WORK

This is skilled public safety work involving the protection of life and property through firefighting. Work involves an element of danger and incumbent must be able to exercise independent discretion in emergencies.

Firefighting duties include: training and participation in the operation of department apparatus and the performance of hazardous duties under emergency conditions; combating, extinguishing, and preventing fires; and routine maintenance of equipment, apparatus, and quarters. Work may require strenuous exertion under such handicaps as smoke, fire, heat, and cramped surroundings.

Work is normally performed under close supervision in accordance with established policies and procedures. Supervision is received from superior officers who review work methods and results for adherence to standards through accomplishments, personal inspection, review of written reports covering activities, and discussion.

ILLUSTRATIVE EXAMPLES OF WORK

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.)

Initial work involves learning the job by attending extensive and in-depth training on the following areas:

Rules and Regulations	Fire Department Apparatus
Hose Lays	Fire Chemistry
Ladder Raises	Fire Service Hydraulics
Rescue & Protective Breathing	First Aid
Ventilation	Salvage & Overhaul
Forcible Entry	Portable Fire Extinguisher
Rope Slides, Knot Tying	Fire Prevention
Physical Training	Basic Tools & Their Use

Responds to fire alarms with a company; lays and connects hose; holds nozzles and directs water streams; climbs ladders; uses chemical fire extinguisher, bars, hooks, lines and other equipment.

Participates in fire drills; and studies assigned materials relating to firefighting, fire prevention, and EMS.

Ventilates burning buildings by opening windows and skylights or by chopping holes in roofs and floors.

Removes persons from danger; administers first aid to injured persons; performs salvage operations such as sweeping water, and removing debris.

Inspects buildings and premises for familiarization; checks for fire hazards.

May drive and operate motor driven equipment under special instructions and limited conditions on relief basis.

Performs other duties as determined by Fire Chief or supervisor.

REQUIRED KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of English, spelling, and math.

Knowledge of occupational hazards involved in the work and the safety precautions for safe performance of the job.

Ability to act quickly and calmly in emergency situations; to determine proper course of action in various dangerous situations, and use sound judgment in handling them.

Ability to read and write.

Ability to understand and follow oral and written instructions.

Ability to establish and maintain effective working relations with co-workers and the public.

Ability and physical strength to do prolonged and arduous work.

Ability to climb ladders and work at considerable heights.

Ability to bend and crawl in cramped area.

Ability to lift, carry, push or pull heavy loads.

Ability to react to change productively and to handle other tasks as assigned.

Must maintain a valid Mississippi vehicle operator's license.

MINIMUM REQUIRED EDUCATION AND EXPERIENCE

Graduation from a high school or acceptable equivalent.

MINIMUM SPECIAL REQUIREMENTS-FIRE FIGHTER

- (a) Must be 21 years of age.
- (b) Must complete minimum standards course Firefighters 1001-I-II during one (1) year probationary period. However, probationary period will continue until satisfactory completion of state minimum standards course is complete.

CIVIL SERVICE MINIMUM QUALIFICATIONS (Rule 4, Section 4.2)

For minimum qualifications established by the Mississippi Code, see Section 21-31-15.

City of Gautier
Screening Schedule

FIRE FIGHTER

Advertise June 18, 2012 – July 20, 2012
Post June 18, 2012
Cut-Off Date July 20, 2012
Agility Test July 28, 2012

**at
Central Station
2502 College Circle
Gautier, MS 39553
8:00 a.m.**

Qualified applicants passing the Agility Test will be scheduled for the Written Examination. Applicants will be informed of their passing or failing upon completing the agility test.

Eligibility List Compiled August 2, 2012
Applicant to Call (228) 497-2539 after 2:00 p.m. for Eligibility Determination

Written Examination August 28, 2012

**at
MGCCC-Jackson County Campus
Administration Building
Classroom "A"
2300 Highway 90
Gautier, MS 39553
6:30 p.m.**

Test Scores September 6, 2012
Written notification to the applicant will be mailed; or applicants may call (228) 497-2539 after 2:00 p.m. for Test Scores

Master Register September 13, 2012

Interviews To be scheduled at a later date